

2020-2021 Special Circumstances

Lock Haven University Financial Aid Office

Lock Haven University (LHU) recognizes that there are special circumstances that may affect a student's eligibility for federal student aid.

By submitting this form, you are requesting that the LHU Financial Aid Office perform a professional judgment review using the appropriate documents provided. **Notice:** Professional Judgment may require additional information and reviews are conducted on a case by case basis.

All decisions are final and within regulatory parameters established by the U.S. Department of Education.

Before we can start your review:

- ✓ Have a complete **2020-2021 FAFSA** on file
- ✓ If selected for verification, the verification process must be completed prior to submitting this form

Student Information:

Name: _____

LHU Email: _____

LHU ID Number: _____

Cell Number: _____

Part A: Please select the special circumstance that applies to you, provide the required documentation, and check each box to confirm that item is attached.

[] Job Loss

Who qualifies? Student/spouse or student's parent(s) earned income in 2018, but have not earned income in 2019, 2020, 2021 because of disability, natural disaster or loss of employment. Loss of employment from work that has lasted at least 12 weeks in 2018.

Required Documentation:

- 2020-2021 Standard Verification Worksheet
- 2018 and 2019 IRS Tax Return Transcripts, W-2s and/or 1099 statements
- Letter from former employer with termination date and last pay stub
- Print out of Unemployment Payment Record
<https://applications.labor.ny.gov/IndividualReg/>
- Public and/or other type(s) of Assistance Letter (if applicable)
- Most recent paystubs

[] Death

Who qualifies? Death of a student's spouse or student's parent(s) after filing the FAFSA

Required documentation:

- 2020-2021 Standard Verification Worksheet
- 2018 and 2019 IRS Tax Return Transcripts, W-2s and/or 1099 statements
- Copy of death certificate
- Social Security benefits (if applicable)
- Most recent paystubs

[] Extraordinary Medical Expense

Who qualifies? Student/spouse or student's parent(s) if they had major medical expenses that were not covered by insurance and were paid out of pocket.

Required Documentation:

- 2020-2021 Standard Verification Worksheet
- 2018 and 2019 IRS Tax Return Transcripts, W-2s and/or 1099 statements
- Itemized expenses
- Proof of Out of Pocket Medical expenses. Please note that your Expected Family Contribution already considers Medical Expenses. Any expenses must be greater than 11% Income Protection Allowance on your FAFSA.

