

**THE HARRISBURG INTERNSHIP SEMESTER  
APPLICATION FORM**

(Two students will be selected annually, one for each semester)

\_\_\_ Fall Preference            \_\_\_ Spring Preference            \_\_\_ Fall or Spring Preference

Name \_\_\_\_\_ ID# \_\_\_\_\_

Address (Campus) \_\_\_\_\_

(Permanent) \_\_\_\_\_

\_\_\_\_\_

Phone (Campus) \_\_\_\_\_ Phone (Permanent) \_\_\_\_\_

Email address \_\_\_\_\_

Major Field of Study \_\_\_\_\_ Class Junior \_\_\_\_\_ Senior \_\_\_\_\_

Advisor in major \_\_\_\_\_ Minor (if applicable) \_\_\_\_\_

GPA \_\_\_\_\_ Credits Earned \_\_\_\_\_

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**Eligibility requirements:**

- Minimum grade point average of 3.0 at time of application
- Minimum of 45 undergraduate credits earned at time of application

**Application requirements:**

- **Completed Application Form** (this page)
- **Letter of Application:** a 1-2 page letter that describes your interest in applying, presents any background knowledge or experience that you feel is relevant, articulates your career objectives, and discusses your goals during the experience.
- **Writing Sample:** a 3-5 page sample of your writing, especially related to some issue of public policy. It can be a portion of a longer work.
- **Resume:** a 1-2 page copy of your current resume.
- **Transcript:** a current copy of your transcript
- **Letters of Recommendation:** two letters from individuals who know you well. The letters should speak to your academic ability, communication skills, and readiness for a public policy research assignment at high levels of state government. Your maturity, judgment, and sense of responsibility should also be addressed.

**Deadline:**

- **Contact** [sberard@lockhaven.edu](mailto:sberard@lockhaven.edu) or **visit** <http://community.lhup.edu/history/politicalscience/internships/this.htm> for next LHU deadline.