



LHU Policy No – LHU-78  
Original Date – 2010\*  
Last Review Date – August 1, 2019  
Last Update Date – 2010\*  
Next 5-Year Review Date – August, 2024

## **RESIDENCE HALL/SUITE/APARTMENT SOLICITATION POLICY**

### **I. Definitions**

1. The term “solicitation” refers to the act of approaching another with the intent to petition or request support.
2. The term “commercial solicitation” refers to the solicitation of a sale of any lawful consumer product or service.
3. The term “non-commercial solicitation” refers to acts of solicitation that do not involve an attempt to sell consumer products or services.
4. The term “fundraising for non-commercial purposes” refers to fundraising by a non-profit educational, charitable, political or religious association, organization or corporation.
5. The term “recognized campus organization” means any group, association, organization or corporation officially recognized by, or affiliated with the University.
6. The term “outside individual, group, association, organization or corporation” refers to individuals who are neither University students nor University employees and groups, associations, organizations and corporations that are not affiliated with the University. The term includes University employees when they are conducting solicitations on behalf of groups, organizations, associations, or corporations not affiliated with or recognized by the University.

### **II. General**

#### **A. Registration**

Recognized campus organizations, as well as outside individuals, groups, associations, organizations and corporations who wish to solicit are required to register several days in advance with the Vice President of Enrollment Management & Student Affairs before they will be permitted to enter University buildings. The University may prohibit or limit sales of consumer products and services by individuals, groups, associations, organizations, and corporations.

#### **B. Profit-Sharing**

The University may require outside individuals, groups, associations, organizations and corporations engaged in the sale of consumer products and services to contribute specified percentage of profits resulting from sales on campus to specified campus organizations.

### C. Residence Halls/Suite/Apartments

1. Only individually addressed mail will be disseminated to mail boxes.
2. Door to door solicitation in the living units is not permitted.
3. Solicitation in individual rooms is allowed only by invitation of the occupant.
4. Solicitation in public areas of the residence halls may be permitted in designated areas as determined by the Vice President of Enrollment Management & Student Affairs or designee.
5. Invited group demonstrations are permitted in specified common areas of the residence halls.
6. Sales persons are permitted to visit individual students in their respective rooms and at the students' request to finalize sales agreements.
7. A sale in a residence hall room or apartment to a purchaser other than the occupant is prohibited.
8. Group solicitations of sales in the common areas of the residence halls must abide by the University fundraising policies.

*\*This policy has been in existence for many years prior to 2010 with an exact date unknown. We are using 2010 as a default original and/or update date.*