



LHU Policy No – LHU-35
Original Date – February 11, 2010
Last Review Date – April 16, 2020
Last Update Date – February 11, 2010
Next 5-Year Review Date – April, 2025

Emergency and Inclement Weather Information

Information about school delays, closings, and emergencies is available in a variety of ways:

On the web: ***LHU Compressed Schedule (available on line)***

The LHU website main and Clearfield campus homepages will be the first place to provide weather-related and emergency information. Those pages will relay specific details related to delays, closings, or emergencies.

Emergency and Inclement Weather Phone Line:

The LHU emergency and inclement weather message line is (570) 484-2385.

You can also call the university's general information number, (570) 484-2011. Select option 6, which will connect you to the emergency and inclement weather message line.

LHU Campus Emergency Text Message:

The LHU campus provides an emergency text message service through its e2Campus Emergency Response System. This is a voluntary enrollment campus-wide service that sends text messages and university homepage updates in the event of a campus delay, closing or emergency.

To enroll, you must use your **LHU Domain1\username** and **email login** to sign up.

Radio and Television:

Announcements related to the LHU Clearfield Campus community are generated from its campus and announced to the Clearfield media. However, the general information line and both university website homepages will carry announcements concerning both campuses.

Generally, campus announcements will be made to the area media listed below.

Television:

WBRE NBC TV Ch. 28
WYOU CBS TV Ch. 22
WNEP ABC TV Ch. 16
WTAJ CBS TV Ch. 10

Radio:*Clinton County*

WBPZ AM, 1230/ WSNU FM, 92.1, Lock Haven

WQBR FM, 99.9 and 92.7, Avis

WZYY FM, 106.9, Renovo

State College

WPSU FM, 90.1, 91.5, State College

WMAJ AM, 1450/WBHV FM, 103.1/WFGY FM, 94.5, State College

WRSC AM, 1390/ WQWK FM, 97.1/WNCL FM, 107.9, State College

Williamsport

WBZD FM, 93.3/ WZXR FM, 99.3/WILQ FM, 105.1, Williamsport

WKSJ FM, 102.7/ W AM, 1400/ WBYL FM, 95.5, Williamsport

Who must report to work:

- When academic activities **ONLY** are suspended, all non-instructional staff must report to work unless they have prior approval for absences. If you cannot report to work, call your supervisor.
- When academic activities are suspended, faculty are not expected to report for work and students are not to report for classes unless the students are assigned to off-campus locations for internships, student teaching, etc. In these situations, the students will operate on the calendar of the entity to which they are assigned. It will be the responsibility of professors and students to ensure that coursework missed during closed school periods will be adequately covered during the time remaining in the semester.
- When the university is closed for all instructional and non-instructional staff, employees who are considered non-essential will be permitted to be absent from work. Employees who are considered essential and are required to work may **NOT** be absent from work. Essential employees who cannot report to work must contact their supervisors.
- Essential employees are considered to be those in the following areas:

- Housing *
- Glennon Health Center
- Public Safety
- Maintenance, Groundskeepers and Custodians (excluding electronic systems technicians, electronic technicians, and engineering technicians)

* Food services will be provided by our contractor.

Leave for Emergency Closings

- When closings of the university or parts thereof are authorized by management, employees will be permitted to be absent from work. Leave with pay will not be charged.
- Employees on Annual, Personal, Sick, or Compensatory Leave when the closing of offices is authorized will be charged for the closed period against their leave.
- Employees who feel that weather conditions are hazardous may be absent from work with supervisory approval, but Annual or Personal Leave will be charged if the university is open.

Compressed Schedule

In the event of a delayed opening for academic instruction, the following compressed class schedule will be used. All non-instructional staff, other than essential employees, will also begin at 10 a.m. when the compressed schedule is used.

Mon., Wed., Fri. Schedule		Tues., Thurs. Schedule	
Regular Time	Adjusted Time	Regular Time	Adjusted Time
8 am	10 - 10:40 am	8 am	10 - 11 am
9:05 am:	10:55 - 11:35 am	9:30 am	11:15 - 12:15 pm
10:10 am	11:50 - 12:30 pm	11 am	12:30 - 1:30 pm
11:15 am	12:45 - 1:25 pm	12:30	1:45 - 2:45
12:20 pm	1:40 - 2:20 pm	2:10 pm	3 - 4 pm
1:25 pm	2:35 - 3:15 pm	3:40 pm	4:15 - 5:15 pm
2:30 pm	3:30 - 4:10 pm	5:05 pm	5:30 - 6:30 pm
3:35 pm	4:25 - 5:05 pm		
4:40 pm	5:20 - 6 pm		
5:05 pm	6:15 - 6:55 pm		
<i>Monday, Wednesday Schedule</i>			
<i>Regular Time</i>		<i>Adjusted Time</i>	
3:35 – 4:50 pm		4:25 – 5:25 pm	
5:05 – 6:20 pm		6:15 – 7:15 pm	

<i>Single Evening Meeting</i>	
5:05 – 7:55 pm	6:45 – 8:30 pm
6:30 – 9:20 pm	6:45 – 8:30 pm

On days when the compressed schedule is used, all night classes will begin at 6:30 pm.

Natural Disasters (including flooding, tornadoes, etc.)

In the event civil authorities request assistance, LHU personnel will assist the County Office of Emergency Management in providing shelter and assistance as needed. Essential personnel must report to work when needed.

Essential employees include:

- Housing *
- Glennon Health Center
- Public Safety
- Maintenance, groundskeepers and custodians
- Others mentioned in the Local Disaster Planning Manual

* Food services will be provided by our contractor.

*Updated 02/11/2010
Reviewed April 16, 2020*