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## **Undergraduate Academic Probation, Suspension and Dismissal Policy**

Students who are on academic warning, probation, or suspension will be monitored and supported up to six semesters at LHU prior to dismissal.

**Warning:** First semester freshmen, or first semester transfer students, whose GPA is below a 2.2 but above 0.000 will receive a warning letter and a copy of the Academic Probation, Suspension, and Dismissal Policy at the conclusion of their first semester. Any student on warning status will be required to work with the AIP Coordinator and/or the student's academic advisor, to develop an appropriate Academic Improvement Plan (AIP), analogous to a fully developed AIP required of students on probation, including but not limited to workshops, use of tutoring center, and progress reports as deemed necessary.

**Probation:** After the completion of two semesters at LHU, the student whose GPA falls below a 2.0 will be placed on Academic Probation. While on probation, a student must work with the AIP Coordinator, in consultation with the academic advisor, to develop an Academic Improvement Plan (AIP). The student will meet with the AIP Coordinator to review and sign the AIP; the AIP Coordinator will also sign and will send a copy to the student's academic advisor. The student will be responsible for completing the AIP. The AIP Coordinator will monitor the student's progress in adhering to the plan. The plan should include the following:

1. Credit limit: Full-time students on probation will be restricted to a maximum of 12 credits unless they are repeating a course. Students who are repeating a course will be limited to 15 credits.
2. Courses to be completed: Students should repeat courses with E grades. Repeating courses with E grades is the most effective way of raising a GPA. Students receiving financial aid should contact the Financial Aid Office about the impact of repeating courses on their financial aid packages. \*Please note the PASSHE Repeat Policy limiting the number of times this option may be exercised.
3. Weekly class attendance monitoring sheet.
4. Participation in use of tutoring center, structured semester program, mandatory study sessions, and other support services

A student on probation must earn a minimum of a 2.0 semester GPA or face suspension. Students on probation may not enroll in condensed courses of less than five weeks in length. Students on probation may enroll in summer classes that are five weeks or longer in length; however, academic standing for the purposes of probation will only be determined at the conclusion of the fall and spring semesters. If after two consecutive semesters on probation the student does not have a 2.0 Cumulative GPA, s/he will face suspension from the University.

**Suspension:** If after four semesters of coursework (including two semesters of probation) the student does not have a cumulative GPA of a 2.0 or higher, s/he will be suspended from the University for one full semester (either fall or spring). A student may appeal the suspension if extenuating circumstances are considered to be impacting the student's performance. In consideration of the appeal, the University will determine if it is mathematically possible for the student to earn a Cumulative GPA of 2.0 if two additional semesters of probation are granted. In cases where it is determined that a student will not be able to earn a 2.0 GPA if given two more semester of coursework, the student's appeal will be denied. Any student who is readmitted will be placed back on probation for two additional semesters. The student must achieve a semester GPA of 2.0 at the completion of the first additional probation semester and a cumulative GPA of 2.0 at the completion of the second additional probation semester. Students who do not meet these conditions will be dismissed.

Students granted two additional semesters of probation must meet with the AIP Coordinator and complete an AIP. (See Probation)

**Dismissal:** Unless extenuating circumstances exist that warrant a retroactive withdrawal (see University Withdrawal Policy), any first-year student earning a 0.00 GPA at the conclusion of the first semester at LHU, will be dismissed from the University. A student who has been suspended and then readmitted must earn a 2.0 GPA during the first semester upon return or face dismissal from the University. Any student who has been dismissed from the University must sit out for two academic years. A dismissed student may request readmission after two years (readmission form). Students must complete productive activities, such as college coursework at another campus, during the time away from Lock Haven to strengthen their readmission application. Any readmitted student will be placed on academic probation and must meet with the AIP Coordinator and complete an AIP. (See Probation)